



# MAINTENANCE CHECKLIST

## DAILY

### OPENING:

- ☐ Turn the white power switch to the ON position. Confirm that the booth screen boots to the main screen with the tanner instructions.
- ☐ Confirm that the water to the booth is turned ON.
- ☐ Check the main booth screen for the green dot in the lower right corner to confirm that the booth is online.
- ☐ From the operator menu or the Salon Portal, check the solution inventory levels.
- ☐ From the operator menu on the booth, perform a Session Cup Purge.
- ☐ Wipe down the booth using a soft, nonabrasive cloth, including the white domed roof.

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### CLOSING:

- ☐ Remove the drain filter from the base of the booth and take it to a sink to rinse out any sediment that accumulated. Reinsert the drain filter.
- ☐ Wipe the sump reservoir while the drain filter is out, removing any sediment that has accumulated.
- ☐ Wipe down the booth using warm water and a soft, nonabrasive cloth, including the white domed roof. A mild cleaners such as Dawn can be used for further cleaning. Take care to include the external panels and the position sensors in the booth.
- ☐ Turn off the water to the booth. The Unity booth includes an automated valve that closes off water into the booth when powered down.
- ☐ Visually inspect for any unaccounted leaks or puddles from the incoming or outgoing water lines around the base of the booth.
- ☐ Leave the booth door open after the end of the day.
- ☐ Turn the white power switch to the OFF position.



## MAINTENANCE CHECKLIST

### WEEKLY

- ☐ Remove the two smaller exterior exhaust filters and rinse thoroughly. Leave to dry overnight. Reinsert the exterior exhaust filters the following morning. This can be done more often if the booth sees a higher volume of sprays.
- ☐ Wipe down the interior of the drawers using only warm water and a soft, nonabrasive cloth. If any spilled solution is visible, add a mild cleaner such as Dawn.
- ☐ Wipe down the door track up in the roof using warm water and a soft, nonabrasive cloth. Run the cloth up into the door track with the door in both the open and closed positions.
- ☐ Check the booth for puddles or leaks. Check both interior and exterior surfaces for damage, cracks or other structural issues.
- ☐ Perform all Daily Maintenance Tasks.

### MONTHLY

- ☐ Thoroughly clean the outside of the booth, including the exterior light panel and the decorative access panels above and below the touchscreen. Check for any loose or ill-fitting parts.
- ☐ Clean or replace the small foam air filter on the incoming line of the compressor. The filter is accessible either behind the booth or behind the lower access panel. Be sure the filter is thoroughly dry before replacing. If the compressor line filter underneath shows signs of yellowing, consider replacing.
- ☐ Pour clean, warm water into the base at the rear of the booth until the sump triggers and runs for a few seconds. Monitor the water level and confirm that most of the water has been removed.
- ☐ Run a Session Cup fill and confirm that the float switch reading goes up to ~400 during the fill process.
- ☐ Run a Session Cup Purge. Monitor the purge spray into the booth and confirm that the water spray runs out before the compressor stops.
- ☐ Perform all Weekly Maintenance Tasks.
- ☐ Perform all Daily Maintenance Tasks.